



NCMTA EXECUTIVE BOARD MEETING MINUTES
Thursday, October 11, 2018, 7:00 p.m.
University of North Carolina School of the Arts, Eisenberg Hall

Summary of Motions/Approvals made during this meeting:

1. To take the \$150 we used to give students for division competition travel and add it to travel for National competition to make the total \$500. Motion PASSED
2. We no longer need to donate \$1 per membership for Division. We can reallocate it to National to make \$6 instead of 5. Motion PASSED

NOTE: On Nov. 5, 2018, the Executive Board voted to rescind the motion and amendment from the 10/11/18 board meeting. Diane Higgins made a new motion "to continue the practice of \$1 per member for Southern Division and \$5 for Scholarship Fund donation to support NC and SD competition winners." Motion PASSED

3. MOTION- to create a Development Chair on the board. Motion PASSED

I. **Call to Order** -6:56 PM

Introduction of new members:

Margot Hafner- new voice chair (replacing Margaret Fontiveros)

Yee Wing Chan- new webmaster (replacing Carolyn Bryan)

Guests: Milton Laufer- Western Carolina University-Host for next year's NCMTA Conference

II. **Approval of the Agenda**- Approved Revised version

Motion by Kerry Carlin, 2nd Margot Hafner

III. **Approval of the Minutes** from the April 28, 2018 NCMTA Board Meeting

Motion by Diane Higgins, 2nd Carol Ann Barry

IV. **Executive Officer Reports**

a. **President (Vicky Fischer)**

Vicky reported attending the MTNA Leadership Summit which was all about membership.

We must get job descriptions to finish the jobs manual.

b. President-Elect (Jeanine Skinner) and Local Conference Chair (Allison Gagnon)

Jeanine created a Gold Nugget card for us to use for our special ideas we glean from the conference. The conference will go on as scheduled despite the arrival of Hurricane Michael.

c. VP/ Membership (Akiko Yamazaki) -Absent

Membership directory online is not secure. We agreed to reinstate a password for protection. The password will be sent out through a member email blast.

d. VP/ MTNA Foundation Report (Dylan Savage)

Dylan has made revisions on how to donate to the MTNA foundation at the Friday banquet to avoid confusion.

e. Treasurer (Denise Pugliese)

We have closed the PayPal account. Now we will use Stripe for online payments.

We are back on track with the budget. However, in the past, we were spending more than we were taking in. Please contact Denise (use her personal email listed in the directory) before you spend money and want to get reimbursed. Beware of scam emails.

\$29,186.82 Checking Account Balance

\$8,069.79 Morgan Stanley Account Balance

f. Secretary (Ravonda Mormann) No Report

g. Past President (Kerry Carlin) Kerry is now functioning as advisor and also as chair of the nominating committee.

V. Board of Directors Reports

1. MTNA Competition Chair (Kent Lyman)

- Junior Competition Coordinator (Brad Hunnicutt)
- Senior Competition Coordinator (Kent Lyman)
- Young Artist Competition Coordinator (Margaret Evans)

We have 56 entrants in the competition, 12 judges.

Vicky suggests that coordinators and local presidents don't need to all be at every meeting. It would be good to have 1 to represent presidents at each meeting. Revisit in January.

2. Interim Webmaster (Brittany Smith)

Technology Team: Brittany Smith, Yee Wang Chan, Cathy Kreplin, and Byron Marshall

Facebook- There are 2 different pages on FB but we are shutting down 1 of them because it is confusing. Suggests reminding members there is a FB page to use for announcements, etc.

Woofoo is the platform used for the forms we fill out to register online. We will be willing to do some other platform other than Woofoo if Brittany finds something better. Margot said that when the voice teachers registered voice students, the correct choices didn't show up. Diane Higgins, also had issues when registering.

3. MTNA Certification (Eden Esters Brown)

Wei Jiao of Salisbury, NC has received her MTNA certification in piano as of September 18, 2018, and will be formally recognized at the Friday evening banquet.

We have 3 other members currently in process of completing certification.

We currently have 87 certified NCMTA members.

Please send any inquiries regarding certification to me, either in person during this conference, or via email: certification@ncmta.org. There will also be some brochures at the registration desk.

4. Planning Senate Chair (Paul Stewart)

The Planning Senate meets at the conference each year, coordinates the teacher of the year and is advisory to the president. Kerry Carlin is this year's recipient of the Teacher of the Year.

5. Editor (Annette Shaw)-Absent

There is ongoing discussion of the cost of the journal. Do we need to send out hard copies of the journal? Billy Shaw is receiving compensation for the layout of the journal. We are charged \$1000 per publication (in which we have 3). We need to look at the process and see what options we have. The board would like to look at new approaches to the journal, laying it out, expenses, quality, the process. The board would like to investigate online possibilities with Annette. Guidebook (App) may be an option. Modernize and economize.

6. Piano Teachers Chair (Tonya Kirk)

Tonya is planning to send out another survey in the near future. Mr. Biegall is delightful and will be a wonderful artist for the conference.

She suggests maybe the piano section chair shouldn't always plan the conference artist. Maybe alternate between the voice section chair, etc. Maybe collaborate together to find an artist in various genres. Continue this discussion in January.

Piano section vote: We need to decide on the Charlotte NCMTA Workshop tomorrow at piano section meeting. It has been running a deficit for years. Chrissy Ricker is researching options for those who cannot attend. Online may be a possibility. We will continue the Raleigh workshop as usual. Vicky added we have a fabulous new technology chair, Brittany Smith who maybe can help with the online option. Thanks to Jeanine and Allison for their help in the conference.

7. Voice Teachers Chair (Annette Stowe) Absent

Wants to establish a budget for the voice section. Denise- there is no money right now to allocate to the voice section. However, we should pay for the accompanist. Diane Blanchard- a small amount of money was given originally when the voice section was created to get it going. Margot- does each teacher need to get their own accompanist and bring with them? It would be much easier to have someone on site for the whole conference. We would need one for other instruments to come on board (violin, etc). Vicky, this is a growing pain that we must address in order to help this expand to other instruments. Margot- Jeanine has \$150 allocated in the conference budget to cover accompanists for honors recital. Dylan-Maybe we should charge a few extra dollars for voice entrants to cover accompanist.

8. String Teachers Chair (Gordon Kreplin) Absent

Send in job descriptions please.

9. WW/Perc/Brass and NC Chamber Music Chair (Cathy Kreplin) Absent

10. Composition/Theory Chair (Zach Zubow) Absent

11. Organ/Harpsichord Teachers Chair (Mary Lou Peeples) Absent

12. Piano Performance Festival Chair (Frank Pittman) Absent

13. Voice Performance Festival Chair (Margaret Fontiveros) Absent

Thanks to Margaret for all her work for the voice section.

14. NC Scholarship Fund Chair (Diane Higgins)

Student travel- Division is all online this year so students will not be traveling. We usually help the students who win fund their travel. This year is in Spokane, WA so it is an expensive trip for them. In the past, we have given \$350 each if they go to National but we never know how many students will go.

She suggests taking the money we awarded for division, \$150 and give for National so that would be \$500. (This is a separate account-Denise).

MOTION: To take the \$150 we used to give students for division competition travel and add it to travel for National competition to make the total \$500.

Vote: Eden motion, Diane H. 2nd. PASSED

Amendment to Motion:

We no longer need to donate \$1 per membership for Division. We can reallocate it to National to make \$6 instead of 5.

Vote: Diane Motion, Kerry 2nd. PASSED

NOTE: On Nov. 5, 2018, the Executive Board voted to rescind this motion and amendment from the 10/11/18 board meeting. Diane Higgins made a new motion “to continue the practice of \$1 per member for Southern Division and \$5 for Scholarship Fund donation to support NC and SD competition winners.” Kerry Carlin- 2nd, PASSED

15. College Faculty Chair (Allison Gagnon)

Suggests a post conference report to help the next on site local chair.

16. Technology Chair (Brittany Smith)

17. Marketing (Development) Chair Jennifer Paschal- This is a new board position with an honorarium not a commission. We prefer the name, “Development Chair”. Diane Higgins- the honorarium should

go through the executive committee. Kerry- the longevity aspect of some member jobs is why we give some honorariums.

This position will handle funding, advertising, marketing/development.

MOTION- to create a Development Chair on the board. Motion by Carol Ann Barry, Denise- 2nd. Motion PASSED

Compensation- Vicky- Denise suggested \$250. Take to the finance committee to for further discussion.

18.Independent Music Teachers Forum Chair (Dottie Buster)Absent

19.Historian (Carol Ann Barry)

2 questions:

1. Why would we continue to keep financial information? We can order back statements online if needed. Diane Higgins suggests keep only last 7 years. Shred everything beyond 7 years old.
2. Should we even print out the bank statements? There was a consensus from the board to suggest to go paperless online and dispose of the paper financials. For student competitions- only keep past 7 years.
For conference programs, include in scrapbooks.

20.Arts Awareness & Advocacy Chair (Dylan Savage)

21.Student Activities Chair (Yong Im Lee Federle)

Salem College is interested in starting a student chapter.

22.Constitution/Handbook Chair (Barbara Furr) Absent

23.Local Presidents' Reports

- Cape Fear MTA (Flo Aquilina)
- Chapel Hill MTA (Aviva Enoch)
- Durham MTA (Catherine Alderman)
- Charlotte MTA (Margaret Louise Norwood)
- Greensboro MTA (Denise Pugliese)
- Raleigh PTA (Sheila Dacus)

VI. Ex-Officio Report

- MTNA Southern Division Director (Diane Blanchard)
Vicky commends Diane for being our wonderful Southern Division leader.

VII. **Old Business:**

- Mission statements for Performance Festival and NCMTA. See report from Gordon Kreplin. Vicky supports the idea of revising the mission statements next meeting in Jan. This is a board job, not a chairman job.
- Progress of Policies and Procedures Handbook: JOB DESCRIPTIONS

VIII. **New Business:**

- Benevolence Fund and hurricane relief
We have many members who were affected by the hurricane. For those who need assistance, they can apply for \$1000 for aid from MTNA. We would like to know who needs help in our state.
Diane Blanchard- this fund is set up for not just MTNA, but any music teacher who is affected. We need to get this word out to those we know who need help.
Jeanine- RPTA collects music for the community music school, and we are selling music that they can't use here at the conference. Proceeds go to help the MTNA Benevolence Fund.
- New processes for TOTY and Local Association nominations – Greensboro local association was our nomination this year. Could we put this under the job description of Independent Music Teachers Forum?
Should we ask local association for an annual report only in May and let that be the Local Association of the year consideration? Then the report is their submission for the local association of the year. They would not need to submit a report every meeting. The timing of this report is much easier to deal with in May. Board ok'd this.
- 2019 Summit? Policies and Procedures? (Defer to Jan. Meeting)
Summit was great and think we should meet each year to discuss new topics.
- Grant possibilities- We want to continue to take advantage of opportunities that are available to us.

- Organizing and enhancing local associations
Ideas other states are doing:
Bring a buddy to conference free
Georgia hires a professional to do the finances, technology, treasurer.
Tennessee offers any newly joined or renewed member a free conference. They can do this because they received an endowment.
However, we need the conference fees to fund the conference.

In January, brainstorm some new things to encourage membership.

- Membership concerns, passed down from MTNA Leadership Summit: ideas for creative enhancement of our membership and policies
- Brainstorm about needs for all our services (technology, web, publications, publicity and marketing...?) ---salaried part-time position for program assistant?
- Gala table- defer to January.

IX. **Announcements**

Vicky- Vivian Dula, a former president of NCMTA, is not doing well. She is in a rehab facility. Vicky will go see her and perhaps take a card.

X. **Adjournment** 9:17PM

Important Dates:

January 2018 SOUTHERN DIVISION COMPETITIONS ONLINE ONLY

January 19, 2019 — Next NCMTA Board Meeting, Elon University

March 16-20, 2019 Spokane, WA

April or May, 2019 Spring NCMTA Board meeting, TBA

October, 2019—NCMTA Conference 2019, Western Carolina University,
Cullowhee, NC

Present: Vicky Fischer, Denise Pugliese, Kerry Carlin, Ravonda Mormann, Dylan Savage, Diane Blanchard, Diane Higgins, Sheila Dacus, Jeanine Skinner, Carol Ann Barry, Tonya Kirk, Margot Hafner, Allison Gagnon, Paul Stewart, Yee Wing Chan, Brittany Smith, Kent Lyman, Yong Im Lee Federle and Eden Esters Brown.

Minutes respectfully submitted by Ravonda Mormann, Secretary